

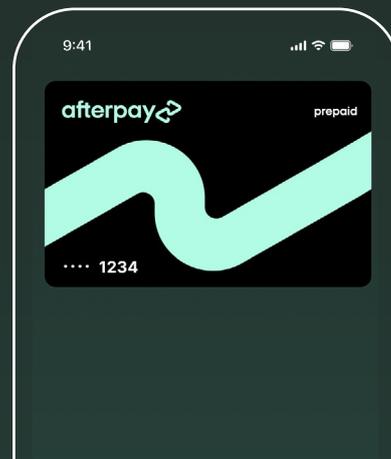
In-store Terminal Setup Guide

Activate Afterpay Card

Follow these steps to allow your customers to use Afterpay Card in-store.

To set up each of your Card Terminals to accept Afterpay Card payments, we need to link each Terminal to your Afterpay Business Account. To do this, you can perform a one-time Test Tap Transaction on each Terminal, and then submit the details to us.

Please note: Unfortunately you can only set up Card Terminals to accept Afterpay Card, if they have Contactless Card / Tap-and-Go capability, as well as the ability to accept Prepaid Cards.



1

Open the Afterpay Card from your digital wallet, to perform the Test Tap Transaction with. [Don't worry the Afterpay Card won't be charged as this is just a test for setup purposes, just do not use any card other than an Afterpay Card for this Test Transaction.]

Alternatively you can click the 'In-Store' tab in the Afterpay App, click on the 'Pay in-store' button, then click 'Pay in-store with Afterpay Card.'

If you don't have access to an Afterpay account for the test, you can use an Afterpay decline receipt. For help on this step, please get in touch with us via the details at the bottom of the page.

2

To initiate the Test Transaction, go to your Card Terminal device.

Enter \$1.11 as the Test Transaction amount.

If you're not able to enter this manually, directly into your Card Terminal for the Test Transaction, you can do so via your Point Of Sale register. Then select Card as the Tender Type. This will engage your Card Terminal to be ready for the Test Tap Transaction.

3

Tap the Afterpay Card onto the Card Terminal to perform the Test Tap Transaction!

Once complete, you will get a decline message on your Terminal. This means the Test Transaction has worked!

Please ensure you take a photo of the receipt for use in step 4! 

Repeat steps 1 - 3 for each of your Card Terminals.

4

Please input the photos and details from each Test Transaction in the form provided, in the email about setting up 'Afterpay Card' for your business, then click submit.

Once this is done, usually within a few days, you'll receive an email from Afterpay Onboarding to confirm that your setup is complete.

Congratulations! You are now ready to accept Afterpay Card transactions In-store!

Please ensure you follow these steps in the future when setting up any new Terminals or new Locations.



If you need help to finalise your setup or if you have any technical queries, please contact us via:
admin@squareup.com in AU
or anz-afterpay-merchant-admin@squareup.com in NZ

Or via phone on:

AU 1300 621 603 Monday - Friday from 8:00am to 5:30pm AEDT
NZ 0800 472 317 Monday - Friday from 11am to 7pm NZDT